

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held at 3:00 p.m. in Arts Council Room, 160 Arts Building, **Thursday, April 14, 2011.**

PRESENT: Benoit Champagne, Valerie Fortin, Charlotte Légaré, Bruce Minorgan (Acting Chair, after 4:25 pm), Morton Mendelson (Chair, until 4:25 pm), Michael Ngadi, Cindy Smith (Committee Secretary), Penny Toliopoulos, Desmond Tsang

REGRETS: Fiona Lees, David Ragsdale, Catherine Ready

GUESTS: Associate Dean James Clark, Faculty of Engineering
Professors Eleanor Stublely and Christoph Neidhofer, Schulich School of Music
Professor Caroline Riches, Faculty of Education

08.01 The Agenda was approved as circulated.

08.02 The Notes for the electronic review held March 17, 2011 were approved as circulated.

08.03 **BUSINESS ARISING**

None.

School of Dietetics and Human Nutrition

B.Sc.(Nutr.Sc.); Major in Nutrition; Health and Disease (90 cr.)

SCTP requested:

- that the rationale be revised to be more informative – indicate the number of students expected, why the new option is needed.

For review at SCTP or to be approved on behalf of SCTP by the Chair.

08.07 **FACULTY OF EDUCATION – 10-SCTP-04-18**

Department of Integrated Studies in Education

B.Ed. in Kindergarten and Elementary Pédagogie de l’immersion française (120 cr.)

Professor Riches joined the meeting to briefly present and respond to questions concerning major revisions to this program. She explained that the Department is proposing to reactivate a program that has been dormant since 2002. The program will replace the joint program offered with the Université de Montréal, which will no longer be offered jointly between the two universities.

Program revisions include: title, added required courses, required courses credit weight increased, complementary courses added and deleted, and elective courses credit weight decreased.

Revised program approved; it will be reported to APC for approval.

08.08 **OTHER BUSINESS**

(a) Reports from Enrolment Services [ES] to SCTP

Report 10, dated April 14, 2011, from ES to SCTP was circulated electronically and approved.

(b) Chair’s Topic of Discussion: Low-Enrolment Courses – 10-SCTP-04-19

Deputy Provost Mendelson circulated information concerning low-enrolment courses and programs, and zero-enrolment courses. He explained that the zero- or low-enrolment courses in the University system are using resources that can be allocated to courses with significant enrolment. Deputy Provost Mendelson indicated

that he would like guidance from SCTP, and possibly APC, on this issue. This topic of discussion will continue at the next SCTP meeting.

The meeting ended at 4:35 pm.