

Applicants:

Applicant must hold a full-time academic appointment of Assistant Professor, Associate Professor or Full Professor (Tenure or Ranked CAS) to be eligible to apply. Staff who are teaching a full load but appointed for less than 12 months are not eligible.

If applicant has already held an Internal Development Grant in the last three years, they must have applied for external funding for the project, before re-applying to this program.

Value and Duration:

Awards will be limited to a maximum of \$7,000 CAD. A suggested minimum of \$2,500 of the requested budget should be for the support of students. Funds cannot be used to travel for conferences for knowledge mobilization purposes. Also, the purchase of equipment and computer supplies are not eligible expenses. All expenses incurred under this funding opportunity must follow the [Tri-Agency Financial Administration Guide](#).

Evaluation and Adjudication:

Internal Social Sciences and Humanities Development Grants applications are adjudicated, and awarded, through a competitive process. The peer-review committee membership is built based on expertise in the SSH as well as previous experience serving on other peer-review committees. The peer-review committee bases its recommendation on the merits of the proposal in relation to the evaluation criteria below.

Evaluation Criteria:

The criteria for adjudicating each application include the following in order of priority:

- a. The scholarly significance and contribution to knowledge of the proposed research.
- b. A theoretical or conceptual approach to the proposed research which is compelling in lay language.
- c. The scope of the proposed research, showing its potential to expand into a successful proposal for multi-year research support from an external agency.
- d. The applicant's research and publication record, or potential in the case of new staff.
- e. Soundness and appropriateness of methodology and data analysis, where applicable.
- f. Appropriateness of budget in terms of SSHRC guidelines.

Reporting:

Technical Reports:

All grant holders are required to submit a [Final Research Report](#) to OSR within 3 months following the award close out (inclusive of any no-cost extension). Applicants who have received an internal grant of any type but have failed to submit a final research report by the deadline are not eligible to apply for any of funding opportunity in VPRI's Institutional Grants suite of programs until they have submitted the

