
*Authorized User = An individual with Banner access to the Finance module and Fund/Org query access.

This data may also be viewed by running the [Trial Balance Summary Report](#) found on the Financial Services website.

Only authorized users, individuals with the appropriate Fund/Org access + [data warehouse access](#), will be able to run these reports ([more information](#)). If you are unsure whether or not you have data warehouse access, contact the Finance Service Desk.

Note: The data warehouse is updated daily from the Banner database - when you run a report it will not include transactions posted "today", but, will include all transactions posted up to "yesterday" (depending on the entered search parameters).
