

HOW TO query Detail Encumbrance Activity (FGIENCD)

The form FGIENCD allows authorized users* to query the history and balance of encumbrances.

Querying detail encumbrance activity

Steps:

FGIENCD

Go

Enter

Encumbrance

Next Block

The screenshot displays the FGIENCD application interface. At the top, the 'Encumbrance' field is set to 'P0123456' and the 'Encumbrance Period' is set to 'All'. Below this, there are fields for 'Vendor' (260007298 - Kerr Norton) and 'Date Established' (04-JUN-2012). The 'Item' field is set to '1 600-0868-000K-Q2610A - HP 2300 - RECYCLED TONER CA'. The 'Sequence' is 1, 'Fiscal Year' is 13, and 'Status' is C. The 'Commit Indicator' is U. The 'COA' is 4000, 'Index' is 000000, 'Fund' is 123456, and 'Oran' is 0001. The 'Balance' is 0.00. The 'Liquidation' is -89.68. Below this, there is a table with columns: Document Code, Action, Transaction Amount, Remaining Balance, Transaction Date, and Type. The table shows a single transaction with a remaining balance of 0.00. At the bottom, there is a 'Record: 1/1' indicator and a 'Press Next Record or Previous Record to scroll cursor to' message.

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Rollback
Exit

Additional Notes: