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**POLICY NAME****DONATIONS FROM EMPLOYEES AND RELATED FINANCIAL  
MANAGEMENT ISSUES POLICY**

Revision Date	July 31 <sup>st</sup> , 2023
Effective Date	July 31 <sup>st</sup> , 2023

## PURPOSE AND SCOPE

Employees at McGill have made significant contributions to many academic, research, student and other program initiatives. University employees often wish (and are encouraged) to donate to help meet the University's greatest needs, especially so during campaigns.

Donations from employees are subject to the same rules as donations from other donors. It is important to adhere to policy as outlined below to avoid situations, in fact or appearance, where the donor (who is entitled to a tax receipt) is also ben



## **PROCEDURES**

### **PR1. Administrative Responsibility**

Responsibility for the implementation and interpretation of the policy rests with