



Action Verbs (By Category)

Communication

English	French		
Advertised	Faire la promotion, Annoncer	Lobbied	Approcher, Faire du lobbying/de la pression
Called	Appeler	Mentored	Servir de mentor
Circulated	Faire circuler	Oriented	Orienter, Diriger, Axer,
Coached	Coacher	Concentrer	
Communicated	Communiquer	Perceived	Apercevoir
Conferred	Conférer	Presented	Présenter
Corresponded	Correspondre	Promoted	Promouvoir
Defined	Définir	Publicized	Publiciser
Discussed	Discuter	Questioned	Questionner
Displayed	Démontrer, Exposer	Reacted	Réagir
Distributed	Distribuer	Reasoned	Raisonner
Drafted	Ébaucher	Recommended	Recommander
Edited	Éditer	Redirected	Rediriger
Emphasized	Mettre en relief	Represented	Représenter
Explained	Expliquer	Referred	Référer
Extracted	Extraire	Related	Relier
Familiarized	Être familier, Se familiariser	Responded	Répondre
Informed	Informer	Showed	Montrer
Instructed	Instruire	Spoke	Parler
Interested	Intéresser	Summarized	Résumer
Interpreted	Interpréter	Talked	Converser
Issued	Publier	Transcribed	Transcrire
Learned	Apprendre	Translated	Traduire
Lectured	Donner une conférence	Transmitted	
Listened	Écouter		



Initiative

English	French		
Acted	Agir	Introduced	Introduire
Announced	Annoncer	Inventoried	Faire l'inventaire, Inventorier
Applied	Appliquer	Investigated	Investiguer
Attended	Assister	Launched	Lancer
Automated	Automatiser	Maintained	Maintenir
Collected	Collecter	Manipulated	Manipuler
Compiled	Compiler	Moved	Bouger, Déménager
Conserved	Conserver	Offered	Offrir
Considered	Considérer	Operated	Opérer
Consolidated	Consolider	Packaged	Emballer
Contemplated	Comtempler	Participated	Participer
Contracted	Contracter, Engager	Performed	Performer
Delivered	Livrer	Problem-solved	Résoudre un problème
Detected	Détecter	Processed	Procéder
Devised	Élaborer, Concevoir	Projected	Projeter
Discharged	Décharger, Libérer	Proposed	Proposer
Discovered	Découvrir	Provided	Fournir
Dispatched	Acheminer	Received	Recevoir
Dispensed	Dispenser	Recruited	Recruter
Engaged	Engager	Reinstated	Rétablir, Réintégrer
Engineered	Concevoir	Revamp	Revamper
Established	Établir	Reviewed	Réviser
Examined	Examiner	Risked	Risquer
Expanded	Étendre, Élargir	Shipped	Envoyer, Poster
Expedited	Expédier	Simplified	Simplifier
Founded	Fonder	Solicited	Solliciter
Handled	Manipuler, Manœuvrer	Sorted	Trier, Classer
Helped	Aider	Staffed	Recruter
Implemented	Implanter	Submitted	Soumettre
Increased	Augmenter	Systemized	Systématiser
Induced	Induire	Trained	Entraîner, Former
Inspected	Inspecter	Troubleshoot	Dépanner
Instituted	Introduire, Instituer	Utilized	Utiliser
Interviewed	Interviewer	Verified	Vérifier



Interpersonal Skills / Compétences interpersonnelles

English	French		
Accommodated	Accommoder	Mediated	Arbitrer, Faire la médiation
Adjusted	Ajuster	Moderated	Modérer, Calmer, Atténuer
Advised	Conseiller, Recommander	Modified	Modifier
Agreed	Convenir, Fixer, S'entendre	Motivated	Motiver, Encourager
Arranged	Arranger, Organiser	Negotiated	Négocier
Assisted	Assister		
Bargained	Négocier		
Collaborated	Collaborer		
Comply	Se conformer, Respecter		
Consulted	Consulter		
Contributed	Contribuer		
Cooperated	Coopérer		
Counselled	Conseiller		
Emphathized	Souligner		
Facilitated	Faciliter		
Guided	Guider		
Harmonized	Harmoniser, Rendre uniforme		
Influenced	Influencer		





Leadership

English	French
Administered	Administrer
Addressed	Adresser, Aborder, Traiter
Allocated	Allouer, Accorder
Anticipated	Anticiper, Pré voir
Appointed	Nommer, Designer
Approved	Approuver, Entériner, Ratifier, Consentir
Arbitrated	Arbitrer, Juger, Concilier, Accorder, Arranger
Assessed	Évaluer
Assigned	Assigner, Designer, Affecter, Imposer
Authorized	Autoriser, Permettre, Allouer
Awarded	Accorder, Attribuer, Récompenser, Décerner
Balanced	Équilibrer, Balancer, Neutraliser, Stabiliser
Chaired	Présider
Conducted	Conduire, Amener, Piloter
Controlled	Contrôler, Maitriser
Decided	Décider, Trancher, Statuer
Delegated	Déléguer, Léguer, Confier, Mandater, Transférer
Disapproved	Désapprouver, Condamner
Demonstrated	Démontrer, Montrer, Prouver
Discharged	S'acquitter, Libérer
Designated	Designer, Nommer, Mandater
Encouraged	Encourager, Supporter
Directed	



Organization / Organisation

English	French		
Arranged	Arranger, Agencer, Disposer, Aménager	Clarified	Clarifier
Analyzed	Analyser, Décomposer	Determined	Déterminer, Trancher, Décider
Assembled	Assembler, Rassembler, Allier, Raccorder	Disproved	Réfuter
Budgeted	Budgéter, Budgétiser	Filed	Ordonner, Ranger
Calculated	Calculer, Compter, Évaluer, Estimer	Logged	Identifier, Connecter, Enregistrer
Compared	Comparer	Organized	Organiser, Élaborer, Structurer,
Coordinated	Coordonner	Planned	Planifier
Charted	Établir, Tracer, Étudier, Cartographier	Prepared	Préparer
Checked	Vérifier	Purchased	Acheter
		Recorded	Enregistrer, Comptabiliser, Répertoire
		Reported	Reporter, Signaler, Communiquer
		Scheduled	Prévoir

Technical / Compétences techniques

English	French		
Appraised	Apprécier, Évaluer, Estimer	Observed	Observer, Respecter, Se conformer à
Audited	Auditer, Vérifier, Contrôler	Piloted	Piloter, Gouverner, Mettre à l'essai
Catalogued	Cataloguer, Recenser,	Prescribed	Prescrire
Répertoire		Programmed	Programmer
Computed	Calculer, Compter, Peser	Quarantined	Mettre en quarantaine
Diagnosed	Diagnostiquer	Refined	Raffiner, Affiner, Épurer
Dissected	Disséquer, Désosser, Dépecer, Démonter	Research	Rechercher, Chercher, Étudier
Experimented	Expérimenter, Mettre à l'essai	Segmented	Segmenter, Fragmenter, Sectionner
Financed	Financer, Payer, Subventionner	Served	Servir, Acquitter, Défendre, Contribuer
Fixed	Fixer, Réparer, Rapiécer,	Streamlined	Rationaliser, Simplifier, Centrifuger
Colmater		Surveyed	Sonder, Interroger, Enquêter
Hypothesized	Émettre ou poser une hypothèse	Tabulated	Compiler, Présenter en tableaux
Judged	Juger, Statuer, Trancher, Arbitrer	Traced	Retracer, Suivre
Litigated	Contester		
Measured	Mesurer, Jauger, Peser		
Modeled	Modéliser, Établir un modelé		
Navigated	Naviguer, Circuler, Conduire		



Creativity / Créativité

English	French		
Adapted	Adapter	Initiated	Initier, Entamer, Entreprendre, Amorcer
Authored	Rédiger, Être l'auteur de	Innovated	Innover
Composed	Composer, Agencer, Constituer	Invented	Inventer, Forger
Conceived	Concevoir	Investigated	Investiguer
Created	Créer	Originated	Commencer, Provenir, Donner naissance à
Developed	Développer, Élaborer	Painted	Peindre
Dramatized	Dramatiser, Décrire	Played	Jouer, Acter, Interpréter,
Drew	Dessiner	Incarner	
Energized	Stimuler, Tonifier, Revigorer,	Proposed	Proposer, Suggérer
Established	Établir, Fonder	Quoted	Citer, Mentionner
Estimated	Estimer	Researched	Chercher
Forecasted	Prévoir, Envisager	Revised	Réviser, Revisiter
Formulated	Formuler	Shaped	former, Façonner, Modeler, Bâtir
Illustrated	Illustrer, Dépeindre, Figurer, Représenter	Sketched	Esquisser, Ébaucher
Improvised	Improviser, Imaginer	Uncovered	Exposer, Révéler, Découvrir