

usual. This activity report includes a one-page submission that explains any impacts of the COVID-19 pandemic on their work activities, as explained in [Guidelines for Assessing COVID-19](#) and [the Assessment of Academic Performance](#). These Guidelines were produced pursuant to [Report of the Micro Task Force to Address COVID-19](#).

2.2 PROMOTIONAL INCREASE

A portion of the academic salary mass has been allocated to cover salary increases for librarians and professors (full-time ranked CAS professors and tenured or tenured professors) who are promoted to the rank of associate or full professor/librarian. This increase also applies to full faculty lecturers promoted to the rank of senior faculty lecturer or, exceptionally, to the rank of Assistant Professor, following the relevant promotion process. Upon promotion, the staff member will receive a \$50 increase prorated for reduced loads applied to their base academic salary.

2.3 PROFESSIONAL DEVELOPMENT ALLOWANCE

A Professional Development Allowance, funded separately and administered by the Office of the Provost and Vice-Principal (Academic) or by the relevant Faculty is also available.

Eligible staff members may be able to claim up to \$500 in expenses resulting from membership in scholarly societies, travel and registration for scholarly meetings, subscription to scholarly journals and scholarly books and other expense in support of their professional development during the period 1 May 2021 to 30 April 2022. The yearly allowance may be accumulated to a maximum of \$1,500 over a two-year period.

Eligibility criteria and conditions regarding the program may be obtained at <http://www.mcgill.ca/apo/academicstaff/other-information/professional-development-fund>

3.0 QUESTIONS

- x Office of the Provost & Vice-Principal (Academic)
Concerning performance assessment and merit, the general application of salary policy, and retention or anomaly issues. [Associate Provost \(Equity and Academic Policies\)](#)
- x Human Resources
Concerning the list of eligible academic staff members and the implementation of these Guidelines. [Daniel Gélinas](#) Total Compensation (Human Resources).